

# Application for the ATA Doctoral Fellowships

The \$15,000 fellowships are offered annually to members of the Alberta Teachers' Association in good standing who are at the highest level of membership possible and entering, or in their first year of full-time study, as defined by the institution, and in a doctoral program in education.

## A. Information for Applicants

1. Before applying for an award, check the criteria for eligibility below to ensure that you
  - hold a permanent Alberta teaching certificate and have completed at least five years of successful teaching in the K–12 public education system in Alberta;
  - at the time of application, are at the highest level of membership possible (*active*, if the applicant is eligible for active membership, or *associate*, if the applicant does not qualify for active membership) and have been at the highest possible level of membership for at least five years;
  - are entering or in your first year of full-time study (as defined by the institution) in a doctoral program in education at a recognized public university;
  - intend to continue a career in education in the K–12 public education system in Alberta;
  - have not received an Association Fellowship in the past; and
  - are an Association member in good standing.
2. Fill out the following form in full. Faxed or e-mailed applications will not be accepted.
3. Obtain all required documentation as specified at the end of this form. Applications that are submitted without the required documentation will be rejected. **ONLY THE APPLICATION FORM, TRANSCRIPTS, REFERENCE LETTERS AND PROOF OF REGISTRATION WILL BE SUBMITTED TO THE SCHOLARSHIP SUBCOMMITTEE.**
4. Mail or deliver the completed form, along with all required documentation, to the following address: Scholarship Subcommittee, Attn Jessica Grayson, Alberta Teachers' Association, 11010 142 Street NW, Edmonton AB T5N 2R1.

To be considered, applications must be received by 5:00 PM, **February 28, 2023**.



## B. Applicant's Personal Information

### Contact Information

Last Name \_\_\_\_\_ Given Names \_\_\_\_\_

Male  Female

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_  
YR M D

Street Address \_\_\_\_\_

City/Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Business Phone # \_\_\_\_\_ Residence Phone # \_\_\_\_\_

Business E-mail \_\_\_\_\_ Residence E-mail \_\_\_\_\_

### Employment and Association Membership History

Teaching Certificate Status and Type (eg, Interim or Permanent Professional) \_\_\_\_\_ Certificate Number \_\_\_\_\_

School Name \_\_\_\_\_

Address (street address/city/province) \_\_\_\_\_

\_\_\_\_\_ Postal Code \_\_\_\_\_

ATA Local \_\_\_\_\_ Local No \_\_\_\_\_

Total Years of Teaching Experience \_\_\_\_\_ Years Teaching in Alberta \_\_\_\_\_

Employment Status Active  On Leave  Substitute

Current ATA Membership Active  Associate  None

Active Membership from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_  
YR M D YR M D

Associate Membership from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_  
YR M D YR M D

## C. Educational Pursuits

### Previous Educational History

Name and Location of Postsecondary Institutions Attended (List in chronological order)	Period of Attendance		Degrees(s)/ Diplomas	Date Awarded
	From	To		
				(Year, Month)
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____



**CONTRIBUTIONS TO EDUCATION—ONLY INFORMATION CONTAINED ON THIS FORM, TRANSCRIPTS, REFERENCE LETTERS AND PROOF OF REGISTRATION—WILL BE REVIEWED BY THE SCHOLARSHIP SUBCOMMITTEE. DO NOT SUBMIT ANY ADDITIONAL INFORMATION.**

Describe your contributions to professional activities (eg, presentations or workshops delivered, articles and books written, committee work, curriculum development undertaken). Explicitly describe your role in each item.

**CONTRIBUTIONS TO THE ASSOCIATION—ONLY INFORMATION ON THIS FORM, TRANSCRIPTS, LETTERS OF REFERENCE AND PROOF OF REGISTRATION—WILL BE REVIEWED BY THE SCHOLARSHIP SUBCOMMITTEE. DO NOT SUBMIT ANY ADDITIONAL INFORMATION.**

Describe your involvement with the Association, including any committees or executive positions that you have held at the local or provincial level, and give the year(s) of your involvement in each case.

## D. Required Documentation

In addition to completing this form, applicants must submit the additional documentation specified below for this award. Applications submitted without the required documentation will be rejected.

- Official transcripts of all postsecondary academic and professional courses you have taken;
- Three letters of reference: one attesting to your excellence as a teacher, one to your contributions to the Association and to public education, and one to your postsecondary work. Letters from ATA staff officers and members of Provincial Executive Council are not acceptable;
- Written proof that you are entering or are in your first year of full-time study (as defined by the institution) in a doctoral program in education at a recognized public university.

The Alberta Teachers' Association considers transcripts to be "official" only in the following instances.

1. The Association receives the transcript directly from the institution, whether hard copy or digital. Digital copies must be sent directly by the institution's registrar to pd@ata.ab.ca from an institutional email address.
2. The transcript is received from the institution through the applicant, in the original sealed envelope as provided to the applicant by the institution which bears the name and location of the institution.
  - The transcript must also bear the signature of the institution's registrar or another appropriate official.
  - It must be stamped with the institution's seal.

The following will be considered as unofficial

- A transcript in an open envelope
- A transcript that is a photocopy of the original
- A transcript that was not produced by the school/university
- A transcript that was translated by the student or a non-professional translation service
- A transcript in an envelope where the original seal of the University envelope is broken
- A transcript uploaded from WebAdvisor, Blackboard, eClass or equivalent educational online administration programs that students can access

## E. Declarations

- I certify that the information I have provided is accurate.
- I guarantee that I intend to continue a career in education in the K–12 public education system in Alberta.
- I have attached all required documentation and understand that my application will not be accepted if anything is missing.
- I confirm that I am in or entering a FULL-TIME program of study.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**This application must be completed in full and received no later than 5:00 PM, February 28, 2023.**

Mail to  
Scholarship Subcommittee  
Attn Jessica Grayson  
Alberta Teachers' Association  
Barnett House  
11010 142 Street NW  
Edmonton AB T5N 2R1

**PRINT**

**SAVE**