



Alberta Advisory Committee for Educational Studies (AACES) Application for Grant

Title of Study _____

Principal Investigator (Applicant)* _____

Position: _____ Department: _____

Degree (current/previously achieved): _____

Institution: _____ Telephone: _____

Co-investigator(s) _____

Position: _____ Department: _____

Degree (current/previously achieved): _____

Institution: _____ Telephone: _____

Proposed Starting Date: _____ **Completion Date:** _____

Amount Requested: _____

Attachments:

- | | |
|---|--|
| <input type="checkbox"/> Personal Data Form | <input type="checkbox"/> Budget Proposal |
| <input type="checkbox"/> Abstract Page (approximately 250 words) | <input type="checkbox"/> Ethics Review Committee Submission or Ethics Review Committee Approval Report |
| <input type="checkbox"/> Project Proposal (1500–2500 words) Appendices may be attached. | |
| <input type="checkbox"/> Dissemination Plans | |

Signature of Principal Investigator

Date

* Please note that graduate students in a Masters Degree Program or Doctoral Degree Program may not be the principal investigator on an AACES project where the funded research involves the subject matter of their thesis or dissertation notwithstanding that they may otherwise qualify for an AACES grant. However, graduate students involved in a research project in which they are not the principal investigator may use the results of that research for their degree program with the approval of the principal investigator.

SPECIAL NOTES:

Proposals that do not follow the prescribed format and are not received by the deadline will not be considered by the grants committee.

Current Research (outline briefly):

List any previous research projects, publications and studies supported by grants and funding agencies during the past three years.

Have you received or applied for any other funds related to this specific research project? ☐ Yes ☐ No

If yes, briefly describe the funding received,

Abstract (approximately 250 words)

Proposed Starting Date: _____

Proposal/Description of Project

Outline — Approximately 1500–2500 words in total

The content of the proposal will vary considerably with the nature and complexity of the project.

The following format should be followed, recognizing modifications may be necessary to accommodate different research methodologies:

1. Title

2. Project Description

(a) Statement of the problem or the phenomenon to be explored.

(b) Hypotheses to be addressed or the research questions to be answered.

(c) A literature review of the academic research related to the topic.

(d) Research design and methodology—Describe the procedure in detail, listing the steps to be followed. Where pertinent, include information on the following.

(i) The methodology to be utilized; phenomenology, action research, case study, grounded theory etc.

(ii) Sampling/selection procedures in determining the research participants if used, and/or the type of data to be collected. For research participants include the nature of sample(s)—experimental and control groups, if any. Indicate their numbers, origin, composition, purpose, use, etc.

(iii) Describe the methods for gathering data—e.g., provide details of questionnaires (to be developed or otherwise available), tests, interviews, arts-based work, etc. Provide copies of instruments that have not been published.

(iv) Describe the study's procedure (how the study is to be conducted). When appropriate, include a description of the number and types of tasks that the subjects will be asked to complete; types of behaviours to be observed; number of sessions required; length of each session; nature of the directions given to subjects; etc.

(v) Analyses—Explain how results are to be tested or assessed: quantitative, qualitative, or hybrid. This might include for quantitative analysis, the name and purpose of statistical tests to be used and/or strategy for analyzing descriptive data, and for qualitative analysis, various levels of coding for themes, or other methods of analysis dependent on research methodology (i.e., interpretive research, arts-based research, narrative studies).

(vi) Explain the educational relevance of the research to the area(s) to which it will relate: curriculum, pedagogy, administration, leadership, etc.

(e) Unique characteristics of the study for example, but not restricted to, the pool of participants, research methodology, the phenomenon being researched, etc.

(f) Setting(s) or location(s) of the project—indicate any special facilities to be utilized.

(g) Provide specific information regarding the use of graduate students as research assistants in your research: the number, qualifications, expected duties (be very specific i.e., coding, statistical analysis, transcription, attending on-site visits and their tasks while on site, etc.), and their collaboration and participation in publications and conferences.

(h) Provide specific information regarding the plans for dissemination of your research upon completion. Your final report will automatically be posted on the Alberta Teachers' Association website.

Budget

(a) If this research is being supported by other grants, list supporting agencies and amounts.

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(b) Funds required

Please provide expense details	Requested from AACES	Estimated University/ School Board Contribution
A. Personnel (Research Assistants, Technical Support, etc)	\$	\$
B. Supplies (list)	\$	\$
C. Others (list)	\$	\$
TOTALS	\$	\$



E-mail